

**REGULAR COUNCIL MEETING  
Tuesday, February 28, 2023 7:00pm**

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUDtclldqSUVGQT09>

**Meeting ID: 889 8252 5535      Passcode: 675736**

**One tap mobile: 929-205-6099**

**Page Item**

1. Call to Order – 7:00 pm
2. Adjustments to the Agenda
3. Visitors and Communication
4. Consent Agenda
  - A. Approval of Minutes
4.
  - i. Regular City Council Meeting of Tuesday February 21, 2023
  - B. City Warrants
    - i. Approval of City Warrants from Week of March 1, 2023
7.
  - C. Clerk’s Office Licenses and Permits
  - D. Ratify the appointment of Councilor Lauzon as an alternate on the Animal Control Committee
5. City Clerk & Treasurer Report
6. Liquor Control Board/Cannabis Control Board
7. City Manager’s Report
8. New Business
  - A. IDEAL Vermont presentation (Xusana Davis and Shalini Suryanarayana)
  - B. Allocate \$40,000 in opioid settlement funds to Turning Point (Manager)
  - C. FY24 Budget Recap (Manager)
  - D. Warning: 7:45 PM Town Meeting ballot articles informational hearing
8. Upcoming Business
10. Round Table
11. Executive Session – As Needed
12. Adjourn

Nicolas Storellicastro, City Manager

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

---

---

**OTHER MEETINGS AND EVENTS**

**Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.**

**Wednesday, March 1**

Homelessness Task Force 7 PM Public Safety Building Hybrid

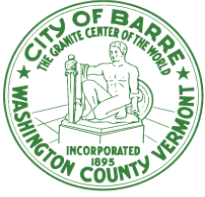
**Thursday March 2**

Development Review Board 7 PM Council Chambers Hybrid

Board of Civil Authority at 6 PM in the Public Safety Building hybrid

## Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
  - Assume good intent and explain impact
  - Ask clarifying questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify all choices
  - Consequences – Project outcomes
  - Tell your story – Prepare your defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, ordinance, policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor time limits
  - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting, email, or videogames during the meeting



## City of Barre, Vermont

6 N. Main St., Suite 2  
Barre, VT 05641  
[www.barrecity.org](http://www.barrecity.org)

R. Nicolas Storrellicastro  
City Manager  
(802) 476-0240  
[citymanager@barrecity.org](mailto:citymanager@barrecity.org)

### MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 2/24/23  
**SUBJECT:** Packet Memo re: 2/28/23 Council Meeting Agenda Items

Councilors:

As a reminder, there is no Council meeting on March 7, 2023 during Town Meeting Day. We meet again on March 14, 2023, and at that point begin an every-other-week meeting schedule.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

#### **Item 4-D: Ratify the appointment of Councilor Lauzon as an alternate on the Animal Control Committee**

There is no memo on this agenda item. Per the minutes prepared by Clerk Dawes of the February 21, 2023 meeting, Councilor Boutin brought to the Council a possible need for a meeting of the Animal Control Committee and Councilor Deering is conflicted out. As a result, on motion of Councilor Boutin, seconded by Councilor Stockwell, the Council voted to appoint Councilor Lauzon as an alternate, and noted the need to ratify this vote at the February 28, 2023 meeting.

#### **Item 8-A: IDEAL Vermont Presentation (Xusana Davis and Shalini Suryanarayana)**

On the recommendation of Councilors Stockwell and Lauzon, I have invited representatives from IDEAL Vermont – which is a statewide program launched by Governor Scott in November 2022 to encourage Vermont’s municipalities to focus more on proactively on equity. Ms. Davis and Ms. Suryanarayana provided the materials contained in the packet. They have been advised to present for 10 – 15 minutes and allow time for questions and discussion.

#### **Item 8-B: Allocate \$40,000 in opioid settlement funds to Turning Point (Manager)**

On the heels of our productive conversation about next steps on the ARPA Community Innovation Fund, this action item recommends use of alternate funding sources to fund the project of an ARPA Letter of Interest applicant – Turning Point Recovery Center. Turning Point requested \$50,000 in ARPA funds to support the construction and remodeling of the work it is doing on 18 South Main Street, a project with a total projected cost of \$3.3M. The City is in receipt of approximately \$44,000 in opioid settlement funds, for which Turning Point’s project is eligible. We propose allocation of \$40,000 in opioid settlement funds rather than ARPA funds for the Recovery Center project. Under the guidelines adopted by Council last week, this project would have been eligible for the full requested amount of ARPA funds. By using opioid settlement funds, we can both support a compelling ARPA Letter of Interest project and free up ARPA funding to potentially reach even more projects.

**Regular Meeting of the Barre City Council  
Held February 21, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Planning Director Janet Shatney, Deputy Fire Chief Joe Aldsworth, Human Resources Director Rikk Taft, Assistant City Manager Dawn Monahan, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Other Present:** NONE

**Adjustments to the Agenda:** NONE

**Visitors and Communications** – People about the deadline to request absentee ballots. Clerk Dawes said early absentee voting is available through the day before the election. The office staff will mail ballots out through the Friday before, but will inform voters that ballots need to be received back by close of polls on election day to be counted.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Deering, seconded by Councilor Waszazak. **Motion carried.**

- A. Approval of Minutes:
  - i. Regular meeting of February 7, 2023.
  - ii. Special meeting of February 8, 2023
- B. City Warrants as presented:
  1. Ratification of Week 2023-07, dated February 15, 2023:
    - i. Accounts Payable: \$86,965.59
    - ii. Payroll (gross): \$126,114.13
  2. Approval of Week 2023-08, dated February 22, 2023:
    - i. Accounts Payable: \$304,746.88
    - ii. Payroll (gross): \$126,219.27
- C. 2023 Licenses & Permits: NONE
- D. Authorization of the Certificate of No Appeals or Suit Pending form PVR-4155 for filing in the 2022 Grand List
- E. Authorization to apply for a Department of Homeland Security grant
- F. Approval of legislation on TIF district extensions
- G. Special Community Development Warrant: Transfer ACCD grant funds to Downstreet Housing for Recovery Residence final draw

**City Clerk & Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Ballots for the March 7<sup>th</sup> annual town meeting are available for early absentee voting. Just over 450 ballots have been issued to date.

**Liquor Control Board/Cannabis Control Board – NONE**

### **City Manager's Report –**

Manager Storrellicastro noted the following:

- FY22 annual reports are available in City Hall, and will be at the polls for town meeting day. A digital version will be posted on the City website shortly.
- There is information on the FY24 budget posted on the website.
- There is a two-year paving contract RFP posted on the website. It includes a list of streets and sidewalks proposed for paving/reconstruction over the next two years.
- A disability doorbell has been installed at the connector door between the back stairway and City Hall. It will allow anybody who needs help with the door to ring into the Manager's office for assistance. This is a temporary measure as a number of accessibility improvements are being planned for City Hall.
- Thank you to Assistant Manager Dawn Monahan for rolling out a new asset management program.

There were questions about the paving program. The Manager said the work is scheduled to start as soon as the contract is executed and the paving season begins. The RFP includes additional details.

### **New Business –**

#### **A) Discussion of funding guidelines for ARPA innovation projects.**

Manager Storrellicastro reviewed the timeline for developing the Community Innovation Projects and the already approved allocations for ARPA funds. The Manager reviewed his proposed rules for the funding guidelines including the dates for starting and completing projects, and requirements for matching funds.

There was discussion on funding projects outside City limits, and allowing opportunities for extensions of the timelines.

Jesse Rosado said the conditions being proposed might disadvantage smaller organizations.

There was additional discussion on prioritizing City projects and City-funded organizations and projects, prioritizing capital instead of operational expenses, and whether Council would be prepared to allocate additional funds if necessary. Council showed their support by straw poll to consider additional funding as needed.

Council approved the guidelines as amended on motion of Councilor Stockwell, seconded by Councilor Cambel. **Motion carried.**

### **Upcoming Business –**

- There will be an informational hearing on all City ballot questions at next week's meeting, along with a budget presentation.
- The strategic plan will come back before Council over the next 2-3 meetings for final comments and approval.
- Councilor Waszazak said he met with Lt. Governor Zuckerman to talk about next steps with regards to GMT bus service in Barre City. Jesse Rosado said he plans on attending the next GMT board of governors meeting.

### **Round Table –**

Councilor Deering said he's been inundated with donations of football pads for the youth teams.

Councilor Lauzon said he is excited about attending Bruce Springsteen's concert at Foxboro in Massachusetts this summer. He attended a meeting with stakeholders to discuss the Prospect Heights

housing project, and was pleased to see Barre Area Development Corporation and Central Vermont Medical Center in attendance.

Councilor Boutin invited people to the ribbon cutting at Quality Market, which is under new ownership.

Councilor Waszazak said he had a surprisingly good time at the MMA fights at the auditorium. He said Billy Joel and Stevie Nicks are coming to Foxboro later this year, and they might rival Mr. Springsteen.

Mayor Hemmerick noted February is Black History Month, and there are many opportunities for films and documentaries on the topic. He invited people to join him in picking up trash around the City.

**Executive Session** – Councilor Waszazak made the motion to find that premature general public knowledge of labor contract and personnel discussions would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Stockwell. **Motion carried.**

Council went into executive session at 8:24 PM to discuss labor contracts and personnel under the provisions of 1 VSA § 313 on motion of Councilor Boutin, seconded by Councilor Cambel. Manager Storlicastro was invited into the executive session. **Motion carried.**

Council came out of executive session at 9:03 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

Councilor Boutin said there is a possible need for a meeting of the Animal Control Committee, and Councilor Deering is conflicted out. Councilor Boutin made the motion to appoint Councilor Lauzon as an alternate to the ACC, seconded by Councilor Stockwell. **Motion carried.**

It was noted this action will need to be ratified at next week's meeting.

The meeting adjourned at 9:05 PM on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried.**

The meeting was recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk



**Permit List to Council**  
**February 18, 2023 to February 24, 2023**

Planning, Permitting & Assessing Services  
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
80	Park Street	E23-000019	Electrical Permit	EJ-05141. Installation of new panel and 3 circuits.	02/21/2023	Nicholas B Aja



IDEAL VERMONT  
INCLUSION DIVERSITY EQUITY ACTION LEADERSHIP

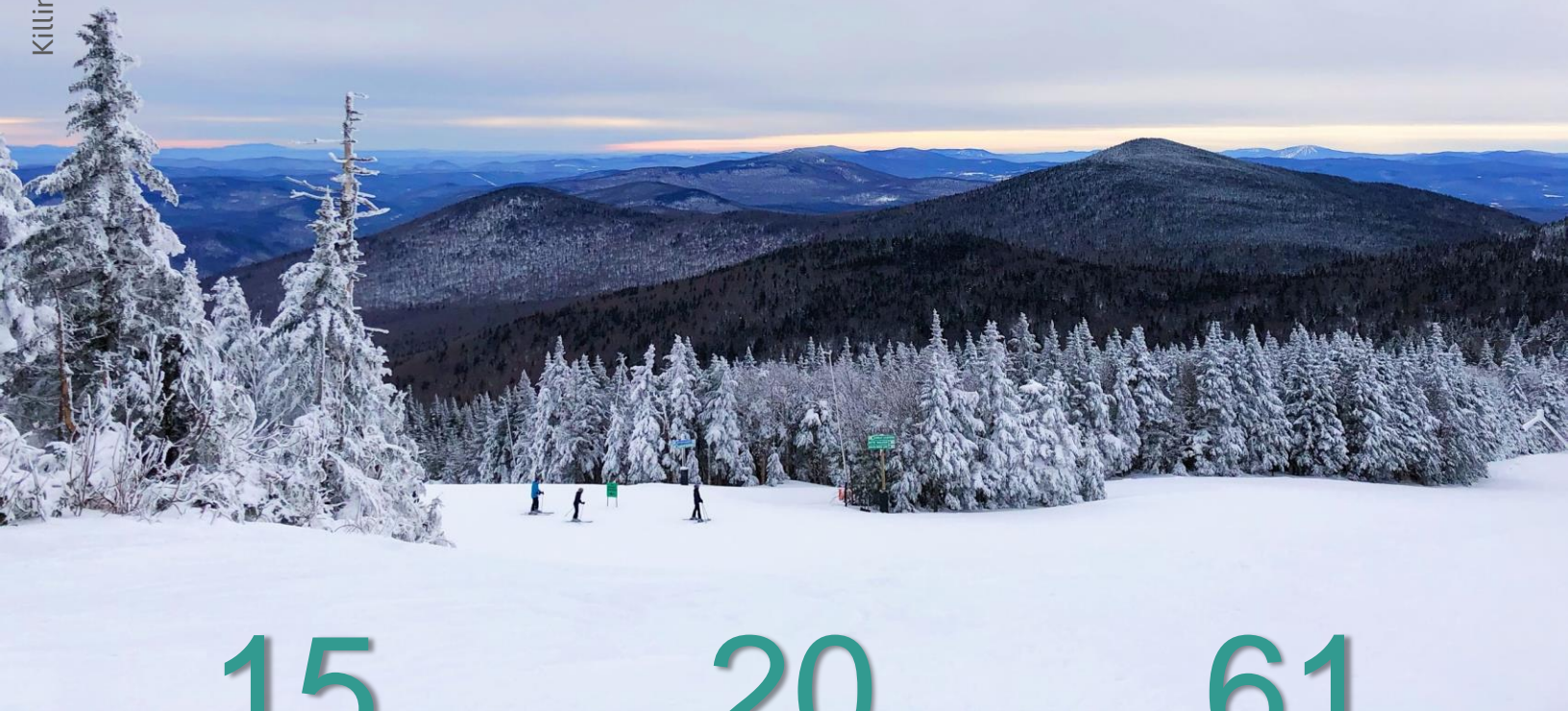


Stowe // Photo credit Jeffrey Clayton

# Advancing equity at the local level



Vermont's communities become more diverse every day. As part of this growth, municipalities around the state and the country are recognizing the need to prioritize equity and social justice. Already, dozens of Vermont's communities have taken steps to be more inclusive.



15

municipalities represented on the Equity Committee of the VT League of Cities & Towns

20

VT school districts known to have an Equity Coordinator role as of school year '21-'22

61

municipalities that have adopted a Declaration of Inclusion as of July '22

**IDEAL VERMONT WAS CREATED TO BRIDGE THE EFFORTS OF INDIVIDUAL TOWNS AND COUNTIES ACROSS THE STATE TO BUILD COHESION, MOTIVATION, AND SUCCESS.**

## LEARNING TOPICS WILL INCLUDE

- foundations of racial equity
- tourism
- MWBEs
- housing
- health equity
- anti-bias policy
- school curriculum
- fair and impartial policing
- data, planning, strategy
- environmental justice

Access to grant funding

Convenings + Workshops

Technical assistance from state agencies

Data sharing + coaching

Online Platform + resource library

Guided by a multi-disciplinary team of state agencies, IDEAL Vermont helps local leaders advance equity in their communities through workshops, technical assistance, grant opportunities, and facilitated spaces to share with and learn from peers around the state.

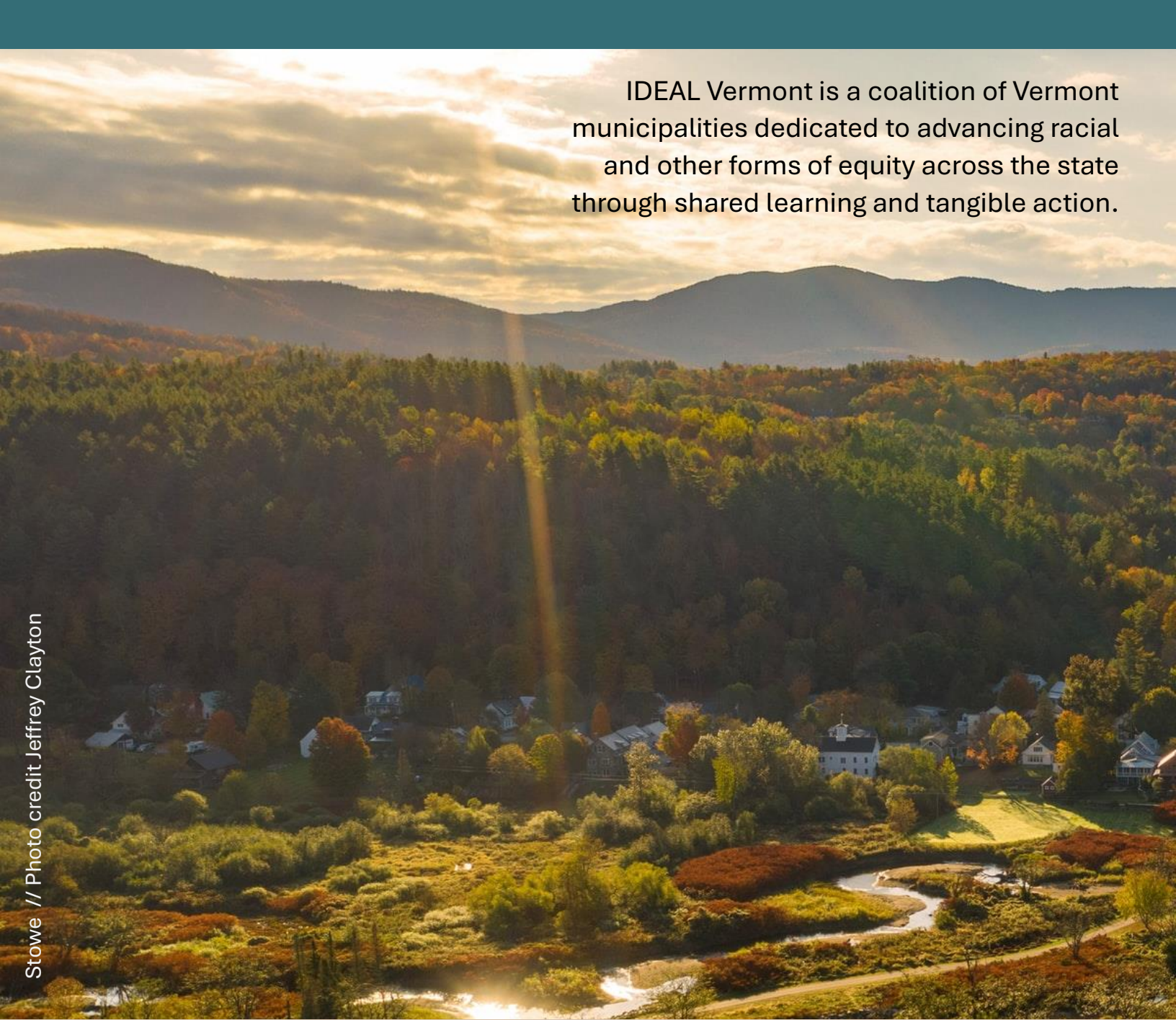
## Join Us

The initiative unifies, educates, and empowers counties and municipalities that are committed to making Vermont more inclusive and more equitable. Member municipalities hold themselves to a high standard of good governance, and are willing to learn and un-learn the practices that can make or break an equitable society.

Your town may be a candidate if it can deliver

- Commitment from the local executive
- Commitment from the local rulemaking body
- Regular, active engagement in IDEAL activities
- Tangible action steps and investment





IDEAL Vermont is a coalition of Vermont municipalities dedicated to advancing racial and other forms of equity across the state through shared learning and tangible action.

Stowe // Photo credit Jeffrey Clayton

---

## Supporters + Partners

Equity is everyone's job, and each of us plays a role in shaping it. Many community organizations, state agencies, and advocates have inspired and amplified IDEAL Vermont. We are grateful for their contributions, and especially to these key partners who provide core elements of the initiative, including grants and education.

- Vermont Community Foundation
- Vermont Declaration of Inclusion
- Vermont League of Cities and Towns
- Abundant Sun

# The IDEAL Elements

## 01 Principles

### 02 Partners

### 03 Convenings

### 04 Workshops

### 05 T A

### 06 Data

### 07 Platform

### 08 Grants

IDEAL Vermont is rooted in best practices of coalition building, social equity, and government administration.

The initiative will unify, educate, empower, and support municipalities that are committed to making Vermont more equitable.

Selected sources & underpinnings:

- GARE (Local & State Government Alliance on Race & Equity)
- Themes of Servant Leadership
- Act 186 population-level outcomes & SOV strategic plans
- Scholarship by practitioners & experts

THESE PRINCIPLES GUIDE THE WORK, KEEP IT NONPARTISAN, AND ALIGN STATE & LOCAL VISION.

MUNICIPALITIES GAIN DEEPER UNDERSTANDING OF THE PRAGMATIC & OPERATIONAL NEED FOR THIS WORK.



# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 2/28/23**

**Agenda Item No. 8-B**

**AGENDA ITEM DESCRIPTION:** Allocate \$40,000 in opioid settlement funds to Turning Point

**SUBJECT:** Use of opioid settlement/ARPA funding

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECCOMENDATION:** Approve allocation of \$40,000 to Turning Point for the Recovery Center Renovation Project

**PRIOR ACTION/STRATEGIC OUTCOME:**

**Prior Action:**

Turning Point of Central Vermont (Turning Point) is a 501(c)(3) nonprofit organization that helps individuals and families recover from substance abuse disorders. Turning Point is currently engaged in a major project at 18 South Main Street to restore a historic building and build an addition to create a model peer addiction recovery center serving Central Vermont. This new facility will replace a small and poorly laid out facility currently in use, and will better allow Turning Point to partner with Central Vermont Medical Center and other area partners.

This project will both result in the restoration of a City building, as well as creating a center for treating area residents at risk for overdose and other potentially fatal substance abuse issues.

The total anticipated cost of the project is \$3.3M, of which \$2.3M has been awarded and/or received, including:

- \$750,000 from a Senator Leahy earmark (supported by Barre City);
- \$300,000 from the Vermont Community Development Project (supported by Barre City);
- \$1,000,000 from US Department of Agriculture Rural Development;
- \$200,000 Turning Point mortgage;
- \$20,000 from the S&C Harvest Foundation; and
- \$2,700 from donations.

In addition, Turning Point has several pending funding sources totaling \$859,040 pending, including:

- \$659,040 from the state Community Recovery & Revitalization Program (supported by Barre City)
- \$100,000 from the Hoehl Family Foundation;
- \$50,000 from Barre Town ARPA funding; and
- \$50,000 from Barre City ARPA funding.

In sum, Turning Point has received, or has pending, \$3.1M of the total anticipated project cost of \$3.3M, including a pending \$50,000 request to Barre City submitted through the ARPA Community Innovation Fund Letter of Interest process.



**Strategic Outcome:**

In order to ensure that more Community Innovation Fund projects can be funded through ARPA dollars, the City has identified opioid settlement funds as an alternate funding source to support the Turning Point Recovery Center project.

As part of Vermont’s opioid settlement, Barre has received approximately \$44,000 which must be dedicated, based on direction from the administrator of the settlement, to “[c]are, treatment, and other programs and expenditures designed to (1) address the misuse and abuse of opioid products, (2) treat or mitigate opioid use or related disorders, or (3) mitigate other alleged effects of, including on those injured as a result of, the opioid epidemic.”

Turning Point is very involved in supporting individuals with opioid addictions who are seeking or are in treatment, particularly through its Rapid Access to Medication (RAM Program). When an individual presents at the Central Vermont Medical Center Emergency Room for assistance with opioid abuse, Turning Point’s recovery coach on duty is paged and engages with the individual while they are assessed by medical professionals. Turning Point then remains in contact with the individual until they are inducted into a formal program.

In addition, Turning Point is part of a program in which a recovery coach responds to calls from first responders, such as law enforcement and emergency medical services. The Barre City Police Department is in the process of executing a memorandum of understanding with Turning Point to respond when our officers encounter an individual who is suffering from a substance abuse disorder, including when the overdose is reversed.

Based on the allowable uses of opioid settlement funds, and the programs operated by Turning Point, it is proposed that the Council allocate \$40,000 of the City’s current opioid settlement funds to Turning Point to support the Recovery Center Project, under the condition that Barre City opioid settlement funds will be allocated once Turning Point has secured full funding for the project.

This allocation would have a net positive impact on ARPA Community Innovation Fund projects as well. Turning Point requested \$50,000 in ARPA funds, and based on the guidelines approved by Council on February 21, 2023, it would have been eligible for the full amount requested. Use of opioid settlement funds will free up ARPA Community Innovation Funds to support other worthy projects which are not eligible for this source of funding.

While this action would not provide the full funding requested by Turning Point, the Council could choose to allocate additional opioid settlement funds up to the requested \$50,000 amount once those settlement funds are received.

**EXPENDITURE AND FUNDING SOURCE:** \$40,000 in opioid settlement funding

**ATTACHMENT(S):** Turning Point Letter of Interest Submission

**LEGAL AUTHORITY/REQUIREMENTS:** City Charter

**INTERESTED/AFFECTED PARTIES:** Residents of Barre, substance abuse survivors

**RECOMMENDED ACTION/MOTION:**

*Move to approve the allocation of \$40,000 to Turning Point for the Recovery Center Project when Turning Point can certify to the City Manager that it has secured full funding for the project.*

**City of Barre, Vermont**

# Granite City Community-Innovation Funding Letters of Interest

The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) which provides \$350 billion to state and local governments across the nation for the response to and recovery from the COVID-19 pandemic. Of Vermont's \$1.25 billion share, over \$200 million (about \$300 per Vermonter) was allocated to municipalities. Barre City received \$2.5 million.

## Program Details

### **Why is Barre requesting letters of interest for potential grant funding?**

This special, one-time funding is intended to support transformative projects leveraged by additional funding from outside organizations, helping Barre respond to and recover from the COVID-19 pandemic.

### **What are allowable uses of the funds?**

The U.S. Department of Treasury, the Vermont League of Cities and Towns (VLCT), and other organizations have issued guidance on the allowable use of funds. The City will evaluate proposals to ensure eligibility prior to proceeding with applications.

### **Who is eligible to apply?**

Groups of people, individuals or organizations working for the public benefit in Barre City, Vermont.

### **How could funds be disbursed?**

Although no details are final, prospective funding may be disbursed in up to three phases (an initial payment to get started, a mid-term payment upon demonstration of progress, and a final payment upon completion of remaining documentation).

### **What record-keeping will be expected of grantee?**

All applicants will be expected to keep detailed records of every transaction and provide invoices and proof of payment.



**How will projects be evaluated?**

Eligible projects will be evaluated by a review panel to be determined at a later stage. The criteria may include but will not be limited to:

- Clearly defined need
- Outcome-based impact (how will the project improve the lives of the people of Barre City)
- Cost-effectiveness
- Leverage (extent to which project has additional outside funding and support)
- Readiness (is the project well framed, well-backed, and able to be implemented)

**What is ineligible?**

At this time, the following will not be considered for funding:

- Any partisan or political activities (or organizations that use funding for partisan or political activities)
- Projects incompatible with the City's plans or regulations
- Ongoing operational costs or reimbursement of expenses that occurred before the grant was issued
- The establishment of reserve funds for use beyond the grant cycle
- The purchase of materials or equipment unrelated to the grant
- Paying staff or volunteers to administer the grant

**When should letters of interest be submitted?**

Letters of interest will be accepted on a rolling basis beginning **September 21<sup>st</sup>, 2022**. Due to capacity constraints for related public outreach on the use of the City's ARPA funds, no final application deadline, review process, or award schedule has been established at this time but could be as early as December 2022. Updates to the process will be communicated widely, including via the [Barre City website](#). The letters of interest will help the City and Council understand projects as part of its ongoing outreach. People and organizations will be invited to apply based on their letter of interest. All projects must target a completion date by December 2026.

Letter of Interest

Prospective Applicant

Organization Name/Applicant Name

Turning Point Center of Central Vermont

Mailing Address

P.O. Box 887, Barre, VT 05641

Website (if one is available)

Under construction – please see our FaceBook page.

Name of Primary Contact for Application

Robert Purvis

Phone Number of Primary Contact

(802) 479-7373

Organizational Status (such as a City Committee, 501(c)(3) non-profit, etc.)

501(c)(3) nonprofit

If defined, what is the mission of your organization?

To help individuals and families recover from substance use disorders.

If different from the applicant, who will be the primary project manager?

Same as Primary Contact.

What is the background and experience of the project manager as it relates to this project?

I have experience applying for and managing state and federal grants, both for Turning Point's operations as well as for our current project to renovate and improve the property at 18 S. Main St., Barre, for our new recovery center facility.

If your organization has done similar project(s), please describe the project(s), when they occurred, and any measurable results and goal-based outcomes.

Our current Recovery Center Renovation Project is the first and only itme we have engaged in a project such as this.

## Project Overview & Impact

### **Briefly summarize your project:**

We will restore a historic building at 18 S. Main St., Barre, and build an addition to create a model peer addiction recovery center serving central Vermont. This new facility will enable us to partner more effectively with CVMC and other area institutions.

### **How did you determine the need for this project?**

Our current facility is too small and the space poorly configured for our current staff and programs. It is also in poor condition and in an undesirable part of town. We are unable to serve our constituents properly or develop more working partnerships with other area healthcare and human services programs.

### **How will your project transform Barre City and provide public benefit for its people in a positive way for years to come?**

By restoring a historic building we will be adding to Barre City's beauty while serving a population that is at risk for fatal overdose and other health problems related to substance misuse—but which, if aided in achieving recovery, can bring greater health to families and help strengthen the community.

### **How will you measure and evaluate the success of your project beyond inputs?**

The success of our project will be measured by the number and quality of the recovery programs we will be able to carry out and the number of people who are able to achieve greater physical, mental, and spiritual health as a result.

**Estimated Project Budget**

**What is the total cost of your project? Please identify any ongoing and/or recurring costs.**

\$3,295,200. Once completed we estimate operating costs of approximately \$3,000 per month including mortgage, property taxes, utilities, water/sewer, insurance, fire alarm.

**How did you estimate or determine the cost of your project?**

Our budget estimate was created by our architects, Scott + Partners. It is subject to change when contracts are entered into during 2023.

**How much ARPA funding are you requesting from the City of Barre?**

\$50,000.

**Would this funding be used as minimum required match for other funds?**

- Yes
- No

**What are the other prospective sources of funding and are they secured?**

Funding Source	Funding Amount	Secured (yes or no)
Senator Leahy CDSR	\$ 750,000	Yes
Vt Community Development Program*	\$ 300,000	Yes
USDA Rural Development	\$ 1,000,000	Yes
Turning Point Center (mortgage)	\$	Yes
Balance to raise	\$	No
*Sponsored by Barre City	\$	

### Project Approach

How long is the project estimated to last and when will it be complete?

Will your project involve contracted or sub-contracted components?

Yes

No

If yes, please describe (1) which components will be contracted and/or sub-contracted, (2) how contractors and/or sub-contractors will be selected to obtain the best value for taxpayer funding, and (3) how favoritism and conflicts of interest will be avoided?

### Complete the Work Plan & Budget Breakdown

*Actions should break down the project into milestone parts and not be overly detailed or overly broad.*

Action <i>(e.g. build a trail bridge)</i>	Materials <i>(e.g. lumber for trail bridge)</i>	Responsibility <i>(e.g. contracted trail crew)</i>	Budget	Target Completion Date

### Submission

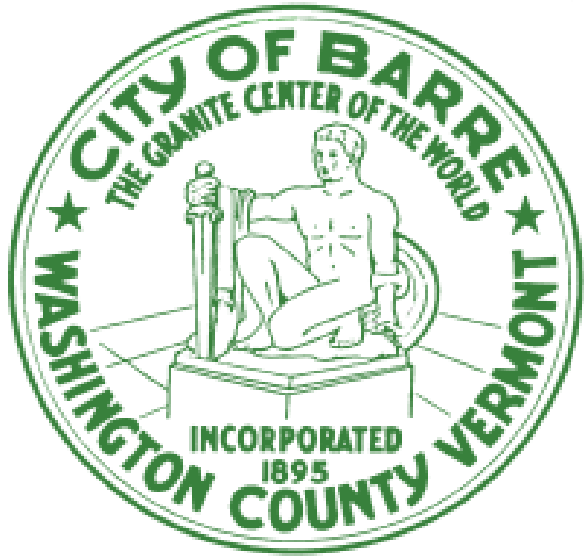
Submit completed form to:

**Roxanne Pike**

**Executive Assistant to the City Manager**

[ExecAssist@barrecity.org](mailto:ExecAssist@barrecity.org)

Please use "ARPA Letter of Interest – [Organization/Applicant Name]" in the email subject line.



# FY24 Budget for Town Meeting

# What are we asking voters to approve on Town Meeting Day?

- **4.03%** increase in expenses
  - Inflation: 7.1% (CPI-All Items)
  - 2023 Social Security benefits increase: 8.7%
- **4.89%** projected tax rate increase
  - Emphasis on ***projected*** – this figure will be impacted by multiple factors between now and when the tax rate will officially be set.
  - Includes \$6,876 as tax relief from FY22 audited fund balance over 5%.

The proposed FY24 Budget is fiscally responsible and protects key City services.



# Summary of the FY24 Budget process

1. September 20: FY24 Budget Kickoff
2. October 18: Manager's Office, General Administration, Finance, Clerk and Elections
3. October 25: Police and Fire & Emergency Medical Services
4. November 1: Planning, Permitting & Assessing Services, Buildings & Community Services, Recreation
5. November 29: Public Works, Engineering, and Revenues
6. December 6: Partner organizations
7. December 20: Budget Seminar at Alumni Hall
8. January 10: FY24 Budget Approved by Council

# FY24 Baseline Conditions – What did the budget situation look like when we started developing the budget?

- Personal Services (PS) costs increasing by \$454K or 5.14%
  - Includes wages and fringe benefits (health care, benefits, pension, OT)
- Other Than Personal Services (OTPS) costs projected to increase by \$100k, or 2.21%
  - Projections above do not include budget subsidies
  - Includes typical inflators for goods such as fuel, supplies, and contracts
- Loss of one-time revenue
  - \$53K of General Fund cell tower revenue lost
  - \$100K + \$50K of FY23 subsidies
    - These subsidies alone represent \$0.03 on the FY24 municipal tax rate
- **Under these conditions, even if we did nothing our FY24 Budget would increase by \$553K, or 4.15%**
  - This would be a “flat” budget that only continues current service levels, pays for mandated expenses (like labor contracts) and does not take into account new services and/or programs.

# Major changes to FY24 Budget baseline conditions after we started the budget process

 **Loss of \$57K** in ambulance contract billing revenue in FY24

 Agreement for an annual **increase of Capstone PILOT** for Brook St School

- \$5,000 PILOT since inception, implementing **+2.5% annual increases**

 Anticipated **increase in State of Vermont PILOT**

- FY23 PILOT **+\$35,048** from budgeted amount carried into FY24 assumptions

# First Draft FY24 Budget

- Manager and Department Heads identified **\$287,654** in adjustments
  - ~\$227K in cost reductions, efficiencies, and re-estimates
  - ~\$60K in revenue raisers
- Every department is impacted

## Examples of savings and efficiencies:

- \$15,000 from retiring debt service
- \$11,500 in overtime savings
- \$6,500 from closing the jail in the Public Safety Building
- \$3,472 by consolidating office supply purchases

## Examples of revenue raisers:

- Increase the rental registry fee by \$10
- Require excavation and stormwater connection permits
- Overweight permits for vehicles over 24,000 lbs
- Additional efforts to collect unpaid parking tickets

# Partner Organization FY24 Budget Requests



Partner	Request	Recommended	What are we funding?
The Barre Partnership	+3.5%	+3.5%	Account for inflationary increases
Barre Area Development Corporation	+54.1%	+15.3%	Executive Director compensation, strategic planning
Aldrich Public Library	+8.0%	+4.5%	Maintenance, repairs, service contracts



# Thank you.

This year's budget is well below other economic indicators, including the 2023 Social Security benefit 8.7 percent increase and inflation over 7 percent. The City's proposed 4.05 percent increase in expenses contained in the Fiscal Year 2024 budget is responsible, and in my judgement as City Manager deserves voter support.



# *City of Barre, Vermont*

*"Granite Center of the World"*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 02-28-23**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** 8D **Action Item No.** \_\_\_\_\_

**AGENDA ITEM DESCRIPTION:**

*Town Meeting ballot articles informational hearing*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Not applicable*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable*

**EXPENDITURE REQUIRED:**

*Not applicable*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*17 VSA §2680 (h) Hearing.*

*(2) The hearing shall be held within the 10 days preceding the meeting at which the Australian ballot system is to be used. The legislative body shall be responsible for the administration of this hearing, including preparation of minutes.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*None*

**LINK(S):**

*Not applicable*

**ATTACHMENTS:**

*Approved warning for 2024 Barre City Town Meeting election*

**INTERESTED/AFFECTED PARTIES:**

*Barre City voters*

**RECOMMENDED ACTION/MOTION:**

*No action required*



CITY OF BARRE  
WARNING FOR ANNUAL MARCH MEETING

The legal Voters of the Wards of the City of Barre are hereby Warned to meet at the respective polling places of said wards at the central polling place in the municipal auditorium on Auditorium Hill on the 7<sup>th</sup> day of March, 2023 from 7:00 A.M. to 7:00 P.M.

At the same time and place and during the same voting hours, the voters of the Wards will meet for the purpose of electing by Australian Ballot one Councilor for each of the Wards as follows:

Ward 1: One Councilor to serve for a term of two (2) years.

Ward 2: One Councilor to serve for a term of two (2) years.

Ward 3: One Councilor to serve for a term of two (2) years.

At the same time and place and during the same hours, the legal voters are Warned to meet for the purpose of acting, by Australian Ballot, on the following articles. The polls will be open from 7:00 A.M. to 7:00 P.M.

ARTICLE I

Shall the Barre City Voters authorize a General Fund Budget of \$13,728,343 of which an amount not to exceed \$10,066,676 is to be raised by local property taxes for the fiscal year July 1, 2023 through June 30, 2024?

ARTICLE II

Shall the Barre City Voters authorize the sum of \$403,245 for Street Reconstruction and Sidewalk Improvements, and the Capital Improvement Fund?

ARTICLE III

Shall the City of Barre withdraw from the Central Vermont Public Safety Authority as per 24 App. V.S.A. ch.901, § 48(a)(1)?

ARTICLE IV

Shall the Barre City Voters authorize the sum of \$136,601 to be allocated to the following social service agencies and organizations as indicated?

Barre Area Senior Center	\$7,500
Barre Heritage Festival	\$5,000
Capstone Community Action, Inc.	\$3,000
Central Vermont Adult Basic Education (Barre Learning Center)	\$7,700
Central Vermont Council on Aging	\$15,000
Central Vermont Home Health and Hospice	\$28,000
Circle (formerly Battered Women's Shelter and Services)	\$2,000
Community Harvest of Central Vermont	\$1,500
Downstreet Housing and Community Development	\$5,000
Family Center of Washington County	\$3,500
Good Beginnings of Central VT	\$1,000
Good Samaritan Haven	\$1,500
Green Mountain Transit	\$38,401
Mosaic Vermont (formerly Sexual Assault Crisis Team)	\$2,500
OUR House of Central VT	\$500
Retired Senior and Volunteer Program (RVSP)	\$3,000
Vermont Association for the Blind and Visually Impaired	\$1,000
Vermont Center for Independent Living	\$3,000
Washington County Diversion Program	\$2,500
Washington County Youth Service Bureau/Boys & Girls Club	\$5,000

ARTICLE V

Shall the Barre City Voters authorize the expenditure of \$3,000 for People's Health and Wellness Clinic?

ARTICLE VI

Shall the Barre City Voters authorize the expenditure of \$10,000 for Washington County Mental Health?

ARTICLE VII

Shall the Barre City Voters authorize the expenditure of \$20,482 to Barre Area Development, Inc. (BADC) in addition to the amount of \$60,853 included in the FY24 general fund budget?

Adopted and approved by the Barre City Council on January 31, 2023.

Jake Hemmerick, Mayor /S/  
Carolyn S. Dawes, City Clerk /S/  
Michael Boutin, Ward 2 Councilor /S/  
Emel Cambel, Ward 1 Councilor /S/

Michael Deering II, Ward 3 Councilor /S/  
Thomas J. Lauzon, Ward 1 Councilor /S/  
Samn Stockwell, Ward 3 Councilor /S/  
Edward Waszazak, Ward 2 Councilor /S/